



Borrower's Basic Fact Sheet for Medium Enterprises
Prescribed under General Regulation SME R-2

Date of Request. _____

(TO BE COMPLETED IN CAPITAL LETTERS OR TYPEWRITTEN)

1. BORROWER'S PROFILE:

Name		Address	
Office Phone No.		Fax No.	E-mail Address
National Tax No.		Sales Tax No.	
Import Registration No.	Export Registration No.	Date of Establishment	Date of opening of A/c.

2. DETAILS OF DIRECTORS/OWNERS/PARTNERS:

Name		Address	
Phone No.		Fax No.	E-mail Address
Office	Res.	Cell	
Computerized National Identity Card No.		National Tax No.	
Share-holding	Amount	% of Share-holding	

3. MANAGEMENT:

A) EXECUTIVE DIRECTORS/PARTNERS:			
Name	Address	CNIC	Phone No.
1.			
2.			
B) NON-EXECUTIVE DIRECTORS/PARTNERS:			
Name	Address	CNIC	Phone No.
1.			
2.			

4. CORPORATE STATUS:

Sole Proprietorship	Partnership	Public / Private Limited Company

5. NATURE OF BUSINESS:

Industrial	Commercial	Agricultural	Services	Any other



6. REQUESTED LIMITS:

	Amount	Tenor
Fund Based		
Non-Fund Based		

7. BUSINESS HANDLED/EFFECTED WITH ALL FINANCIAL INSTITUTIONS DURING THE LAST ACCOUNTING YEAR:

Imports	Exports	Remittances effected (if any)

8. EXISTING LIMITS AND STATUS:

	Amount	Expiry Date	Status	
			Regular	Amount Overdue (if any)
Fund Based				
Non-Fund Based				

9. ANY WRITE-OFF, RESCHEDULING/RESTRUCTURING AVOIDED DURING THE LAST 3 YEARS:

Name of Financial Institution	Amount during 1 st Year		Amount during 2 nd Year		Amount during 3 rd Year	
	Write-off	Rescheduled/Restructured	Write-off	Rescheduled/Restructured	Write-off	Rescheduled/Restructured

10. DETAILS OF PRIME SECURITIES MORTGAGED/PLEDGED:

A) AGAINST EXISTING FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Rank of Charge	Net Realizable Value
1.				
2.				
B) AGAINST REQUESTED/FRESH/ADDITIONAL FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Rank of Charge	Net Realizable Value
1.				
2.				

11. DETAILS OF SECONDARY COLLATERAL MORTGAGED/PLEDGED:

A) AGAINST EXISTING FACILITIES:				
Name of Financial Institution	Nature of Security	Total Amount	Rank of Charge	Net Realizable Value
1.				
2.				
3.				

B) AGAINST REQUESTED/FRESH/ADDITIONAL FACILITIES:			
Name of Financial Institution	Nature of Security	Total Amount	Net Realizable Value
1.			
2.			

12. CREDIT RATING (WHERE APPLICABLE):

Name of Rating Agency	Rating

13. DETAILS OF ASSOCIATED CONCERNS (AS DEFINED IN COMPANIES ORDINANCE, 1984):

Name of Concern	Name of Directors	Share-holding	% of Total Share Capital

14. FACILITIES TO ASSOCIATED CONCERNS BY THE FINANCIAL INSTITUTIONS:

Name of Concern	Nature & Amount of Limit	Outstanding as on -----	Nature & Value of Securities	Overdues, If any	Defaults

15. DETAILS OF PERSONAL GUARANTEES PROVIDED BY THE DIRECTORS/PARTNERS ETC. TO FINANCIAL INSTITUTIONS TO SECURE CREDIT:

Names of the Guarantors	Institutions/persons to whom Guarantee given	Amount of Guarantee	Validity Period	CNIC	NTN	Net-worth

16. DIVIDEND AMOUNT DECLARED DURING THE LAST THREE YEARS:

During 1st Year	During 2nd Year	During 3rd Year

17. SHARE PRICES OF THE BORROWING ENTITY:

Listed Company		Break-up Value of the Shares in case of Private Limited Company
Current Price	Preceding 12 Months Average	

18. NET-WORTH (PARTICULARS OF ASSETS OWNED IN THEIR OWN NAMES BY THE DIRECTORS/PARTNERS/PROPRIETORS):

Owner's Name	Particulars of Assets	Market value	Particulars of Liabilities



19. DETAILS OF ALL OVERDUES (IF OVER 90 DAYS):

Name of Financial Institution	Amount

- 20. Details of payment schedule if term loan sought.
- 21. Latest Audited Financial Statements as per requirements of Regulation ME-4 to be submitted with the Loan Application Form (LAF).
- 22. Memorandum and Articles of Association, By-laws etc. to be submitted by the borrower along with the request.

I certify and undertake that the information furnished above is true to the best of my knowledge.

**CHIEF EXECUTIVE'S/
BORROWER'S SIGNATURE &
STAMP**

COUNTER SIGNED BY:

**AUTHORISED SIGNATURE & STAMP
(BANK/DFI OFFICIAL)**

Note:

Sole proprietorship borrowers are exempt from the requirement of seal/stamps on BBFS.